

# 4th Regional Integrated Coastal Management (ICM) Course 18th August - 26 September 2014

18th August – 26th September, 2014

Asian Institute of Technology (AIT), Bangkok, Thailand

## International Information for Participants

- 1. Venue of the Training:** The training course will be held at ;  
The Bangkok Campus of the AIT - Asian Institute of Technology,  
P.O. Box 4, Klong Luang, Pathumthani 12120, Thailand (about one hour's drive north of Bangkok city)  
Telephone: (+66 2) 516 0144 or (+66 2) 524 5000; Fax: (+66 2) 516 2126  
Please visit the website (<http://www.ait.ac.th>) to learn more about AIT campus and its facilities.

The contact point at the AIT is Dr. Amaratne Yakupitiyage, Email: [amara@ait.ac.th](mailto:amara@ait.ac.th)

In case of an emergency, the contact details are:

Dr. Amaratne Yakupitiyage +662 524 5456 (office hours); 089-203-1950) mobile  
Security guards: Tel. +662 524 6000 (day and nighttime)  
AARM Office: E-mail: [aarm@ait.ac.th](mailto:aarm@ait.ac.th); Tel: +662 524-5450/5488/5489 (office hours)

- 2. Travel to Thailand and Arrival in Bangkok/AIT:** MFF will bear the cost of air travel of the participants by economy class most direct route. All participants are responsible for arranging /obtaining educational visa from THAI EMBASSY/ CONSULATE of your country before boarding the flight (especially for non-ASEAN countries such as Bangladesh, India, Pakistan, Sri Lanka, Maldives, Seychelles). Participants, including those from the ASEAN countries, should apply strictly for **Non-immigrant (ED-education) visa** – this is a 90 day visa and therefore more than sufficient to cover the duration of the 6-week course. Please let us know if you require any assistance in this regard.

Upon arrival at the Suvarnabhumi Airport in Bangkok, please follow the procedure described below:

- A. Complete the immigration/ custom processes
- B. Locate the baggage carousel for your flight and collect your bags
- C. Go through the customs GREEN LINE (you may be subjected to random baggage check; if that so, remain calm – make sure you do not bring anything other than cloths and personal items; you are allowed to carry maximum of 1 Litre of liquor and 200 cigarettes if you must bring those items)
- D. Once you come out of the customs , go to a Bank Counter and change around 50 US\$ (or equivalent) to Thai Baht (1 US\$ = around 32 Baht)
- E. IGNORE the offering taxi services by different groups/ individuals; turn RIGHT, pass the visitor's MEETING place and take escalator to the lower level (ground floor); go out of the building
- F. Turn LEFT and you will find the metered taxi stand (please follow the sign board for taxi stand) and say you want to go to Thammasart University Rangsit Campus and show the following address written in Thai to the receptionist issuing the taxi's (show the address to taxi driver too;

**TU DOME, Chiang Raak Road**

**มหาวิทยาลัยธรรมศาสตร์ ศูนย์รังสิต**

**99 ม.18 ต.คลองหนึ่ง อ.คลองหลวง จ.ปทุมธานี 12121**

Taxi Fare: taxi fare is around 500 – 600 Baht; read the taximeter and add 50 Baht for travelling outside Bangkok metropolitan area; taxi driver will ask you whether he can use the toll way, which will cost you additional 85 Baht.

G. AIT staff members will be waiting in TU dorm to assist you in the daytime. Therefore please arrange to arrive at TU Dome before 5 P.M. on 17 Aug 2014.

3. **Training Costs:** All costs in connection with this training will be borne by MFF. These costs include AIT Processing fee of applications (Baht 800), course fee (Baht 140,000), registration fee (Baht 20,000), AIT's medical insurance plan (Baht 1,080, student union fee (Baht 500)), reimbursement of visa fee, if any, and accommodation and living costs.
4. **Accommodation:** You are accommodated in one of the Thammasart University dormitory titled "TU Dome". Please read the guidelines, rules and regulations of TU Dome in the attached Annex – strictly follow all the regulations as undergraduate teenage students stay in this dormitory
5. **Meals:** AIT has several student cafeterias as well as restaurants serving a variety of cuisine. The meals are relatively inexpensive, and Thai, Western, vegetarian and Halal menus are served daily; for those requiring more up-market restaurants, there is a choice of restaurants in the neighbourhood. There are several restaurants (Thai ; Western; Halal) around TU dome. The organizers of the course will do everything possible to ensure access to Halal food but appreciate your understanding that there may be limited choice of restaurants offering Halal food when in the field sites. Seafood and vegetarian food will be available in all places.
6. **Registration:** Participants are required to be at AIT for registration and orientation on 18 August 2014. Registration will provide the participants with the same status as other students at AIT, and the participants will have access to the library, computer rooms, internet facilities, cafeteria, recreation facilities, etc.
7. **Insurance:** AIT provides a standard insurance plan which covers certain costs of hospitalization, outpatient treatment, dental and personal accident but not major medical expenses. The participants are requested to make their own arrangements for insurance against major sicknesses, accident, permanent or temporary disability, death and third party risk for the period of the meeting including the journey to and from Bangkok. MFF will not assume responsibility for any costs incurred by the participants in respect of travel insurance, accident insurance, medical bills or hospitalization fees in connection with attending the training, compensation in the event of death or disability of participants attending the meeting, any loss or damage to personal property of participants while attending the meeting, or losses or damages claimed by third parties as a result of any negligence on the part of the participants.
8. **Expenses:** MFF will pay a Daily Subsistence Allowance (DSA) of USD 25 per day during the period of training, which is sufficient to cover the costs of meals and other incidental personal expenses. MFF will also make a one-time terminal payment of US \$ 50 to cover taxi fares (home country and in Thailand), portorage, etc. **Representatives of the MFF Secretariat will be available at a designated time on 18 August 2014 to make the DSA and the terminal payments.** Separate arrangements will be made to pay those who miss this meeting. **Please bring copy of your Passport/ID card, copy of Air ticket, Boarding Pass in-bound and original receipts of VISA fees for reimbursement.**
9. **Climate:** Bangkok is expected to be warm and humid during this period. Please come prepared for the field visits (light clothes, hat, sun glasses, and comfortable field shoes – EXPECT the rain as field work is scheduled during the monsoon period).
10. **Electricity:** 230 volts; 50 Cycles, the sockets are two-flat pins, and you may want to bring an adapter to suit your appliances.

**11. Currency:** The official currency of Thailand is the Thai Baht (THB). At present, 1 USD is about 32 THB. It is suggested that you obtain THB at one of the airport banks to enable you to pay the taxi. Currency exchange services are also available at the hotel, banks, ATMs and currency exchange booths scattered in the vicinity of the hotel. Credit Cards are widely accepted

**12. Leisure, Recreation and Shopping:** During the period of training, you will be able to do your shopping at the nearby Future Park Mall, Rangsit. This Mall is open throughout the week, and has a cinema complex etc. It can be reached conveniently by bus or taxi from AIT.

Sports and recreation include a swimming pool, badminton courts, tennis courts, table tennis, basketball courts, football grounds, cricket and hockey fields and squash courts. There are regular weekend activities in exploring Thailand and neighbouring countries. On-campus, students enjoy weekly movies, parties, and sports tournaments.

Other services at AIT include a post office, bookstore, bank, and convenience stores.

**13. Contact:** Please feel free to contact us should you require any assistance:

Maeve Nightingale, ICM course focal person,

Mangroves for the Future Initiative

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Mangroves for the Future Secretariat

IUCN Asia Regional Office

Bangkok

5 August 2014

## English Language requirement of AIT

AIT is an international institute and English is the sole language of instruction. Therefore, all applicants must demonstrate an acceptable level of proficiency in writing English before entry.

### There are three ways to satisfy this requirement:

1. Exemption Applicants who are citizens of and have been educated in an English-speaking country (e.g., Australia, Canada, Ireland, New Zealand, the UK, and the USA) are exempted. Proof of citizenship and studies must be submitted.
2. Certificate of English Medium Instruction Applicants who have earned a degree at a university at which English is the sole medium of instruction is English, may submit a document signed by the university Registrar attesting to English medium instruction. NOTE: Not all English-medium schools meet AIT standards for proficiency and their applicants may be required to submit a valid test score.
3. Official Test Score Submit an official test scores. The tests approved for admission and the minimum scores accepted are listed below. Test scores are valid for only two years.

AIT English Entry Test (AIT-EET)	6	TOEFL - paper based	550
		TOEFL - computer based	210
		iTOEFL	76
IELTS	6	TOEIC	750
CEFR (Europe)	B2	CET - 4 (China)	560

**Those who cannot provide proof for one of the above 3, should sit for the AIT English Language Testing. AIT will announce the date for the test on 18<sup>th</sup> August 2014.**



26	Miss Satitporn Ritchoo	Thailand								
27	Miss Le Thi Thuy Ha	Vietnam								
28	Miss Tran Thi Mai Huong	Vietnam								
29	Mrs. Ha Thi Thu Hue	Vietnam								
30	Mr. Vu Nhu Tan	Vietnam								

## ANNEX I

### Guidelines for TU Dome Accommodation (January 2013 Intake)

TU Dome – Chiang Raak Road opposite Thammasat University Rangsit Campus.

#### Room Amenities (standard for all rooms)

- 2 beds (pillows, linens and towels are provided from AIT)
- 2 small closets or 1 big closet (depending on the room location)
- 2 tables and 2 chairs
- Air-condition
- Bathroom with Hot Shower
- Cleaning Services (from AIT by Sodexo)
- Washing Machine Services on each floor, common area use for refrigerator and microwave on certain floors

#### Internet Service

- Free WiFi at TU Dome Office from 8:30am till midnight

#### Bus Service

- Go to the overpass bridge from TU Dome to Thammasart Campus
- Take Bus no.3 goes to Thammasart Center Cafeteria
- From Thammasat Center Cafeteria take Bus n. 2 to Thammasat Hospital
- From Thammasat Hospital walk to AIT



## **Rules and Regulation of TU DOME Residential Complex**

1. Students must follow the rules or regulation published by the Thammasat University. They also had to obey orders of the officers that perform functions assigned by the University.
2. Students cannot bring outsiders into the dormitory building. Except permitted by the Dormitory Head. Meeting place must be in the designated area only.
3. Non- residents cannot come into the room without permission.
4. Males are not allowed in the female dorms. Females are not allowed in to the male dorms.
5. Do not solicit sex in the dormitory.
6. Do not enter the dormitory building by the use of a private balcony or fire escape.
7. Stealing is not allowed.
8. Gambling, drinking alcohol and use of drugs are not allowed in the dormitory.
9. Do not be noisy, maintain peace and quiet and do disturb others in the TU DOME Dormitory.
10. Pets are not allowed in the dormitory, except fish.
11. Cooking is not allowed in the rooms or using device that might cause fire to the rooms or building.
12. Personal electrical equipment use should be informed to the Authority concerns. Bringing in or bring out of the said equipment should be approved by the Authority concerns.
13. Student's cars, Motorcycles and bicycles should be park in a designated area only.
14. Do not bring the dormitory's equipment inside your room.
15. Students are not allowed to bring their own personal equipment at the common area.
16. All students have to keep their own rooms clean and must put waste in trash bin in front of the elevator of each building.
17. Do not alter or change any parts of the room or building.
18. The student used of the fire extinguisher is strictly prohibited and may be use except in case of fire only.
19. Cooperate with the university campus in the activities of the university.
20. If there is any inconvenience cause to the residents or if there are any emergency or necessary issues that may go against the above rules set above please contact the Office of Property Management of University, TU DOME Residential Complex for comments.



MFF document tracking form

*Required to be filled up by author of this document*

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