Instructions to Participants

Before the Workshop please do the following:

1. **Chose a topic for your paper** that you will draft during the workshop. I’d prefer that you didn’t bring a part-complete manuscript, as we want to start from a near-blank sheet. However, I expect you are likely to bring some material (e.g. a proposal that led to the research project, references, analysed data sets, draft figures and tables) that you can cut and paste into the paper.

2. **Assemble a collection of references** you will need. Please bring paper copies of anything (other than electronic journals) you will need. You will have a wireless connection to the on-line collections. It is a good idea to identify about 5 to 10 key journal papers that you will cite and will lead readers from those papers to your paper.

3. Consider an agreement with a **writing “buddy”**. During the workshop your paper will get several short, sharp reviews by a buddy and mentors. Scan the list of participants, and if there is a close colleague (or someone that you want to work with) attending, try and arrange a partnership beforehand. Otherwise we will arrange these partnerships on day 1.

4. **Your work station for the 4 days of the meeting.** You will need to bring a laptop with wireless capacity. I also suggest you bring a USB Memory stick with 4GB capacity. If you are unable to bring either please contact Ms Orawan Klinhual – orawan.klinhual@boblme.org.

We will provide morning and afternoon tea and lunch on all 4 days. If you have any special dietary requirements or questions about the logistics please contact Ms Orawan Klinhual – orawan.klinhual@boblme.org.

No other pre-work is required.

I look forward to meeting and working with you.

Cheers

Peter U Rothlisberg PhD
Workshop Facilitator